

Subject: Meal Entitlement Identification in Army Dining Facilities

1. References:

- a. DA Pam 30-22, Operating Procedures for the Army Food Program, 30 August 2002.
- b. AR 600-38, The Meal Card Management System, 11 March 1988.

2. Per reference 1a, each individual entering the dining facility will be identified to determine meal entitlement; that is whether the individual is authorized to eat free or if he/she must reimburse for the meal. Identification of diner entitlement for permanent party soldiers must be accomplished using the DD Form 714. Policy and procedures for use of DD Form 714 are contained in reference 1b.

3. Meals provided by the dining facility will be accounted for by either DA Form 3032 (for subsistence-in-kind (SIK) diners) or DD Form 1544 and cash collection (for cash meal sales), unless these functions have been automated using the automated headcount system (AHC). The AHC system replaces these two forms and their corresponding procedures, using the DOD Common Access Card (CAC). The current AHC system does not replace the requirement for each SIK diner to provide identification of meal entitlement.

4. The desired end state of the AHC system includes identification of meal entitlement using the CAC. At this time, the required data is not accessible through the joint data module located on the CAC. This issue is being worked within the Army and the DOD; the timeframe for resolution cannot be determined at this time. When data accessibility is achieved, meal entitlement information will be read by the AHC readers and reference 1b will be obsolete.

5. The point of contact for this message is CSPD, 804-734-4852.